#### Practical work

**Purpose of the work:** testing knowledge on the concepts of improving the organization’s activities, consolidating the concepts of process maturity and their improvement, developing skills for planning improvements, using methods to find ways to improve and evaluate them.

#### Tasks of the work:

1. Testing of knowledge on the theory of continuous improvement.
2. Nomination of ideas for improving the activities of the university.
3. Evaluation of ideas in the form of ranking.
4. Application of the ―affinity diagram‖ method for the classification and ordering of ideas.

#### Tasks:

1. Prepare to test knowledge on the classification of management methods and tools
2. Prepare to test knowledge on the types of control cards in the statistical process control.
3. Solve practical problems: Checklist, Pareto Chart, Ishikawa Chart, Muda Search (optimization).